

COUNCIL ON HOUSING
Public Session
Buena Vista Conference Center
New Castle, Delaware
January 11, 2012

Motions

- Approval of December 14, 2011 Minutes.
- Approval of Buford Manlove Manor request, Resolution No. 440.
- Approval of Cascades request, Resolution No. 441.

February 8, 2012 Agenda Items

- OMB facilitator to attend Council meeting.
- A report on the status of current funded projects.

Important Dates

- January 19, 2012 – Governor's State of the State address.
- January 26 – Governor's Budget address.
- January 31 – 2012 HDF applications due.
- February 7 – DSHA Joint Finance Committee hearing.
- February 8 – next Council meeting
- February 28 – Strategic Planning meeting.
- February 29 – DSHA Bond Bill hearing.
- April 13 - Tax Credit applications due.

Norma Zumsteg, Chair, called to order the public session of the Council on Housing at 2:07 p.m. on January 11, 2012. In addition to Ms. Zumsteg, the following Council members were present:

Pat Batchelor	Ralph Peters
Hugh Leahy	Ruth Sokolowski
Donna Mitchell	Vincent White

The following Council members were absent and excused from the meeting:

Russ Huxtable	Connie Louder
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Also attending:

Anas Ben Addi, Director, Delaware State Housing Authority (DSHA)
Lynda Blythe, Administrative Specialist III, DSHA
Calvin Bonniwell, Housing Project/Loan Manager, DSHA
Matthew Heckles, Legislative and Policy Advisor, DSHA
H. James Loescher, Housing Project/Loan Manager, DSHA

Guests present:

Sean Closkey, TRF
David Holden, Ingerman Group
Ken Smith, Delaware Housing Coalition
Patricia Kelleher, Delaware Housing Coalition

APPROVAL OF MINUTES

Mr. Peters moved that the Minutes of December 14, 2011 be approved as written. Ms. Batchelor seconded the motion and the Minutes were unanimously approved.

DSHA REPORT

Mr. Ben Addi gave the following report:

COH Strategic Planning

- Will be held February 28, 2012 at the Duncan Center in Dover.
- The OMB facilitator will attend the February 8th Council meeting to discuss agenda items.

DSHA FY2013 State Budget Process

- The Governor's State of the State address will be given January 19th at 2:00 p.m. at Legislative Hall.
- The Governor's Budget address will be given January 26th at 2:00 p.m. at Legislative Hall.
- The DSHA Joint Finance Committee Hearing is scheduled for February 7th.
- The DSHA Bond Bill hearing is scheduled for February 29th.

Mr. Heckles and Mr. Peters will begin working on comments for Council members to give at both February hearings.

SRAP (State Rental Assistance Program) Press Event

- The event, held December 19th, was well received on both the economic and social side.
- The stories of five individuals who are moving from long-term care facilities or foster care to rental housing with the help of this program was celebrated.
- Governor Markell and Rita Landgraf, Department of Health and Social Services Secretary, both attended and praised DSHA for this much-needed program.
- Ms. Sokolowski was thanked for her attendance.

2012 Tax Credit QAP Released

- The Qualified Action Plan for 2012 was released January 6th.
- Applications are due no later than 3:00 p.m. in the Dover office on April 13, 2012, including via online.
- A public forum will also be available online for users' questions.
- The major changes to this year's Plan are:
 - Bidding process.
 - Adjusted point system for access to transportation.
 - Web-based application.
 - Adjusted points for Americans with Disabilities Act (ADA) units.
- Council asked that a DSHA staff member present an overview of the QAP in an upcoming meeting.

Mr. Ben Addi also noted that James Peffley is now the president of the Delaware Community Investment Corporation (DCIC).

COMMITTEE REPORTS

LOAN REVIEW

Mr. Leahy reported the committee met on January 3rd and reviewed two requests for funding. It is the recommendation of the committee, after due discussion, that the following requests be approved:

- Buford Manlove Manor – Ms. Sokolowski moved that Resolution No. 440 be approved. Mr. White seconded the motion which was unanimously passed.
- Cascades - Ms. Sokolowski moved that Resolution No. 441 be approved and Ms. Mitchell seconded the motion. The motion passed with a vote of six yes votes and Ms. Batchelor abstaining.

Mr. White asked that he be appointed to a different committee for the remainder of 2012. Ms. Zumsteg will handle this request.

OPERATIONS

Ms. Sokolowski, on behalf of Ms. Louder, stated there was no report to give at this time.

HOUSING POLICY

Ms. Sokolowski stated there was also no report to give for this committee at this time.

COMMUNICATIONS

Mr. Peters thanked the committee members for their hard work in 2011.

OLD/NEW BUSINESS

Council would like to visit more of the public housing and tax credit sites. Staff will work on planning these visits in conjunction with regularly-scheduled meetings.

Ms. Sokolowski requested a monthly report on the status of current funded projects. Staff will prepare a report for the February meeting.

SCHEDULING OF NEXT MEETING

The next meeting will be held on February 8, 2012, in the Farmington/Felton room of the Administrative Building of the Delaware Department of Transportation (DelDOT), 800 Bay Road, Dover, DE, at 2:00 p.m.

ADJOURNMENT

Upon motion made by Mr. White, and unanimously passed by the Council, the meeting was adjourned at 3:15 p.m.

Respectfully submitted,



Lynda T. Blythe

Note: Copies of materials referenced as "attached" in these Minutes are available upon request.